

# Hunter Ice Skating Club Complaint Form



Before completing this form, please note:

- 1) Anonymous complaints will not be accepted
- 2) In the interests of procedural fairness, HISC will provide a copy of this complaint form to the person/s &/or entities named. HISC will request they respond to HISC, in writing, within fourteen (14) days.
- 3) HISC will reply to you, in writing, within twenty-eight (28) days, after receiving the response, including providing you with a copy of their written response/s.

## 1 Your personal details:

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (home)

\_\_\_\_\_ (mobile)

Email: \_\_\_\_\_

## 2 You are a: (please tick)

Skater

Parent/Caregiver

Employee

Other (please specify)

## 3 The complaint is about events at: (please tick and give details)

Hunter Ice Skating Stadium

(please give details)

Other

(please give details)

## 4 Have you discussed the complaint with a staff member?

Yes

No

